

15

INVOICE

NELSON PROPANE GAS INC
 P.O. BOX 2127
 CORSICANA, TX 75151-2127
 903/874-5641

RECEIVED

NOV 18 2021

CUST ID	INVOICE #	INVOICE DATE
NAVPR1	I388660	11/15/21

NAVARRO COUNTY
 AUDITOR'S OFFICE

SOLD TO
 NAVARRO COUNTY PRECINCT 1
 300 W 3RD AVE. SUITE 4
 CORSICANA TX 75110

SHIPPED TO
 NAVARRO CO PRECINCT I
 300 W3RD
 CORSICANA TX 75110

INVOICE AMOUNT \$75.78

AMOUNT REMITTED \$ _____

DATE	SLS	PO NUMBER	ORD DATE	SHIP VIA	TERMS	INVC NO
11/15/21	399				30 DAY	I388660
QUANTITY	INV NUMBER	DESCRIPTION		UNIT PRICE	AMOUNT	
1.00		Tank Rental Sales Tax		70.00000	70.00 5.78	
Debit: 211-611-370						
Desc: Tank Rental						
PO#: n/a						
Invoice#: I388660						
Vendor#: 366						
				NON-TAXABLE	TAXABLE	INVOICE TOTAL
				\$5.78	\$70.00	\$75.78

RECEIVED

DEC 8 2021

NAVARRO COUNTY
 AUDITOR'S OFFICE

[Handwritten Signature]

70.00



NAVARRO COUNTY AUDITOR'S OFFICE

300 W 3rd Ave, Suite 4
Corsicana, Texas 75110
e-mail: auditor@navarrocounty.org

Natalie Robinson, First Assistant,
Kaye Martin, Assistant
Lisa Clay, Assistant
Patty Wells, Assistant
Jan Wise, Administrative Assistant

Terri Gillen, County Auditor

Phone: (903) 654-3095

Fax: (903) 654-3097

Pct 1

INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- Budget Account Number (Line Item) is missing – Acct # _____
- Insufficient budget
- Payment Request inconsistent with County Policy
- Other _____

RECEIVED
DEC 8 2021
NAVARRO COUNTY
AUDITOR'S OFFICE

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: *Purchase without PO*

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Signature *[Signature]* Date *12/8/21*